



Registration form

Tax Refund from Sweden

RT Tax

First (Given) Name: NAME Your address: _____
 Surname (Last Name): LAST NAME YOUR ADDRESS IN
 Date of Birth: 1911_ / 11_ m / 11_ d YOUR HOME COUNTRY
 Tel./Mob.: +1 999 999 999 Your address in Sweden: _____
 E-mail: email@email.com YOUR ADDRESS
 Swedish ID Number: 1 2 3 4 5 6 7 8 9 0 IN SWEDEN

What amount of income tax (percentage) have you paid in Sweden? 10%
 For what year do you want to claim your tax refund from Sweden: 2020, 2019 Please specify what was your first year of employment in Sweden: 2019

Please list ALL the arrivals and departures at/from Sweden, except short vacations:
 Arrival date at Sweden: 2019 07 10 Departure date from Sweden: 2019 10 01
 Arrival date at Sweden: 2020 08 01 Departure date from Sweden: 2020 12 03

Marital status: Married Single Divorced Widow

If you are married: spouse's name, surname and date of birth NAME, LAST NAME 2002 / 12_ 06_

What country does your family reside at? TURKEY

If you have children: their names, surnames and dates of birth: 2. NAME, SURNAME 2013 10 11

1. NAME, SURNAME 2010 08 08 3. _____

Did you apply for this TAX Refund earlier at another company or by yourself before, or have you ever received a tax overpayment automatically from the Sweden tax authorities? Yes No

If "Yes", indicate where and when: _____

Do you have a valid bank account in Sweden? Yes No

Employment Information

How many employers did you have? 2 You must list ALL THE EMPLOYERS. Failure to do so may cause problems to get your TAX Refund.

1. Company: COMPANY NAME Tel./Fax: +1 999 999 999
 Address: ADDRESS E-mail: email@email.com
 Worked from: 2019 y/ 01 m/ 30 d till 2019 y/ 11 m / 30 d

Client notes:

2. Company: COMPANY NAME
 Address: ADDRESS

Tel./Fax: +1 999 999 999
 E-mail: email@email.com
 Worked from: 2020 y/ 01 m/ 30 d till 2020 y/ 11 m / 30 d

RT Tax notes:
 Income: _____
 taxes paid: _____

3. Company: _____
 Address: _____

Tel./Fax: _____
 E-mail: _____
 Worked from: _____ y/ _____ m/ _____ d till _____ y/ _____ m / _____ d

Signature: X SIGNATURE
 Date: X DATE

If you need more space, please write on the other side of the sheet.



Refund request form

YOUR NAME: NAME, MIDDLE NAME, SURNAME
 (PLEASE USE CAPITAL LETTERS) (NAME, MIDDLE NAME, SURNAME)

Postal Address: STREET, HOUSE NUMBER, FLAT OR ROOM NUMBER
 (STREET, HOUSE NUMBER, FLAT OR ROOM NUMBER)
REGION, VILLAGE, TOWN OR CITY
 (REGION, VILLAGE, TOWN OR CITY)
POST CODE AND COUNTRY
 (POST CODE AND COUNTRY)

Your bank information:

IMPORTANT:

- RT TAX WILL CHARGE 150 SEK FOR THE BANK TRANSFER.
- RT TAX IS NOT RESPONSIBLE FOR ANY FEES CHARGED BY THE CLIENT'S BANK.
- Please call or visit your bank before filling in this part. You can also attach a statement from your bank, showing the details of your account for international money transfer in SEK to your bank account.
- There will be an additional bank charge of 500 SEK, if the bank needs to repeat the transfer because of the incorrect or not full information provided.
- The payment will be made in SEK.

BENEFICIARY BANK DETAILS

THE PERSONAL BANK ACCOUNT (IBAN): THE PERSONAL BANK ACCOUNT (IBAN)

ACCOUNT HOLDER'S FULL NAME: ACCOUNT HOLDER'S FULL NAME

BANK INFO: FULL BANK NAME; BRANCH NAME

(FULL BANK NAME; BRANCH NAME)

BANK SWIFT CODE / SORT CODE

(BANK SWIFT CODE / SORT CODE)

BANK ADDRESS: CITY AND COUNTRY

(BANK ADDRESS: CITY AND COUNTRY)

By signing this form I declare that all the information supplied by me on this form is correct and complete. I agree with all the terms and conditions pointed out on this form.

Signature: X SIGNATURE

Date: 20 _ _ / _ _ / _ _

Power of attorney

I, the undersigned _____
Swedish ID nr. (personnummer / samordningsnummer) _____
residing at _____

(hereinafter referred to as the "Principal"), hereby grant a power of attorney to the company Unidata, Inc registration No. 303490943 its officers and / or employees with its registered address at E. Ozeskienes 15, Kaunas LT-44254, Lithuania, (hereinafter referred to as the "Agent"), to represent principal before Swedish Tax Agency Skatteverket in verifying and filing all the principal's repayment claims and other tax returns and in general, exercise all powers with respect to principal's tax matters.

On the basis of this power of attorney Unidata, Inc. its officers and/or employees are given the authority:

- To act as principal's agent in dealing with all aspects of the filing of principal's Swedish income tax return for all the years principal was employed in Sweden.
- To receive and inspect confidential tax information, including but not limited to: tax returns and tax settlement notices.
- To receive all principal's correspondence from Swedish Tax Agency Skatteverket and to use own postal address on the principal's tax returns, which is: Unidata, UAB Ozeskienes g. 15 Kaunas, LT44254, Lithuania.

This Power of Attorney revokes all prior Power of Attorney(s) filed.

This Power of Attorney shall become effective immediately on the date signed and is valid for two years.

Full name: _____

Date: _____

Signature: **X SIGNATURE**



Rubrikrad 1, 16 fet
Rubrikrad 2, 13 fet

The form is to be sent to
Skatteverkets inläsningscentral
FE 2001
839 86 Östersund, Sweden

Use this form if you plan to reside outside Sweden for a year or more.
For information please refer to page 2.

Personal identity numbers and names of all persons participating in the move, including children

Personal Identity Number	Full name (underline the name by which you are addressed)

About your move

Are you planning to reside outside Sweden for a year or more? Yes No
Why are you moving? (work, school, moving back to home country, etc.)
Employer while you are living abroad (name)

Your address outside Sweden

Address line 1 (max. 35 characters)	Address line 2 (max. 35 characters)
Address line 3 (max. 35 characters)	Country (max. 35 characters)
Move date (YYYYMMDD)	If you are moving to a Nordic country, name the municipality to which you move
Describe your planned living arrangements.	
<input type="checkbox"/> Owned flat or house <input type="checkbox"/> Rental flat or house <input type="checkbox"/> Guest house, hotel, etc. <input type="checkbox"/> Other home type	

Your current address in Sweden

Street address	
Postal number and city	
Will you still own or rent a property or home in Sweden after you have moved?	Property designation
<input type="checkbox"/> Own <input type="checkbox"/> Rent	

Signature (For a child, the form must be signed by both custodial parents)

Signature X SIGNATURE	Signature
Name printed clearly	Name printed clearly
Telephone no.	Telephone no.
Email	Email

Request to register specified bank account

I the undersigned _____,
Swedish ID number (Personnummer / samordningsnummer) _____
would like to receive my overpaid income tax refund from Sweden to the following bank account:

BANK ACCOUNT NUMBER/ IBAN: _____

BANK NAME: _____

SWIFT: _____

I am attaching document from my bank showing that I am the account holder and confirming the information listed above.

Name, surname: _____

Date: _____

Signature: **X SIGNATURE** _____

Till Skatteverket

Begäran

Skattebetalare (taxpayer name surname): _____

Personnummer / samordningsnummer (Swedish ID number): _____

Inkomstår (income year): _____

Jag har inte fått inkomstdeklaration pappersblankett för _____ år. (I have not received paper declaration form for the year above)

Jag begär att Skatteverket skickar inkomstdeklaration blankett för _____ år till min adress (I am asking Swedish tax office to send income tax declaration for the year above to the address):

E. Ozeskienes 15

Kaunas

LT-44254, Lithuania

Namn efternamn (name surname): _____

Datum, Ort (date, place): _____

Signatur (signature): **X SIGNATURE** _____

This Services Agreement (the "Agreement") is executed by and between:

Date: **2021-01-01**

- (1) Unitrust Finance, Inc (dba RT Tax), company code 70464217, address 1219 Ogden Ave, Suite #C, Downers Grove, IL 60515, USA represented by the person duly authorized under existing legislation (the "Service Provider"); and

- (2) **NAME, LAST NAME** **1911-11-11** (the "Client").

Hereinafter the Service Provider and the Client together are referred to as the "Parties" and each separately as the "Party".

RECITALS

- (A) The Service Provider provides tax refund and related services and the Client wishes to recover the personal income tax paid due to work abroad or on other grounds.
 (B) The Parties wish to agree on the terms and conditions of tax refund.
- 1. Subject matter**
- 1.1. In accordance with the terms and conditions established in this Agreement and the General Terms and Conditions of Services (hereinafter - T&C), the Service Provider shall provide to the Client tax refund and related services, i.e. shall draw up the documents necessary for the refund of the taxes paid by the Client in the United Kingdom, Ireland, the Netherlands, Germany, Norway, Austria, Denmark or other jurisdiction and shall present them to the corresponding tax authorities or other competent institutions (the "Services"), and the Client shall accept and remunerate for such Services in accordance of the terms and conditions of this Agreement.
- 1.2. By signing this Agreement the Client authorises the Service Provider to prepare, sign and file tax returns and to receive all correspondence, including tax refund cheques, from tax authorities. Service Provider will as necessary disclose that he is acting as the nominee of the Client and all the actions are made in the name and on behalf of the Client.
- 1.3. Taxes will be refunded to the Client by a bank transfer of the refunded amount to the bank account, prepaid debit card or by a bank cheque drawn in the name of the Client. If Tax Refund Cheque is received, the Cheque shall be collected and the tax refund amount shall be transferred to the Client by the Services Provider and (or) the third person engaged by the Service Provider for payment collection services in accordance with the T&C.
- 1.4. The final amount of the taxes to be refunded shall be established by a competent institution of the foreign country. The amounts calculated by the Service Provider are for information purposes only and do not entitle the Client to claim the preliminarily calculated amount.
- 2. Terms of Provision of Services**
- 2.1. The Service Provider hereby undertakes:
- 2.1.1. to provide the Client information on the documents that the Client needs to submit to the Service Provider for the purposes of filing for the tax refund;
- 2.1.2. to collect, complete and sign all the required forms, requests and other related documents on behalf of the Client;
- 2.1.3. to submit the required documents to the respective tax authorities or other competent institutions responsible for tax refunds;
- 2.1.4. to inform the Client about the process of the tax refund and other related matters at the Client's request;
- 2.1.5. to organise the collection of the Tax Refund Cheque and (or) to instruct the tax authority to transfer the tax refund amount to the Service Provider and (or) the third person engaged by the Service Provider for payment collection services in accordance with the T&C for subsequent transfer of tax refund amount to the Client (excluded the Service Fee indicated in Clause 3.1 and 3.2), or to instruct the tax authority to transfer the tax refund directly to the Client's prepaid debit card.
- 2.2. The Client hereby undertakes:
- 2.2.1. to provide to the Service Provider complete, true and accurate information and documents (originals and copies) required for the completion of the tax refund. The Client is entitled to provide the information either by filling in paper forms provided by Services Provider or by filling in the online information form available at the Service Provider's internet site;
- 2.2.2. to fill in and sign any forms and other documents required for the completion of the tax refund and perform other obligations established in the T&C, which constitute an inseparable part of this Agreement;
- 2.2.3. to fill in and sign any forms and other documents required for the issue of the Payoneer, Inc debit card and to accept the tax refund amount to the "Payoneer" debit card (excluded the Service Fee indicated in Clause 3.1 and 3.2) when so required;
- 2.2.4. to inform the Service Provider immediately and in all cases not later than within 5 (five) days, if the foreign tax or other authority transfers the refunded amount or a part thereof or sends the Tax Refund Cheque for the full refund amount or a part thereof directly to the Client;
- 2.2.5. to inform the Service provider immediately in the case during the validity term of this Agreement the Client concludes any agreement regarding the tax refund services in the United States of America with other service providers. In such case the Service provider is entitled unilaterally to terminate this Agreement.
- 2.2.6. to inform the Service Provider of the new employment or self-employment in a foreign country;
- 2.2.7. to inform the Service Provider of any changes in the Client's contact details or about any other changes that may have impact to the tax refund. The information can be updated on the internet site of the Service Provider or e-mailed;
- 2.2.8. to pay the Service Provider the Service Fee as set out in Section 3 hereof.
- 3. The Services Fees**
- 3.1. The fee for the Services (the "Service Fee") for refunding taxes for each tax year shall be:
- 3.1.1. United Kingdom: the service fee shall be 12% from the refunded amount with a fixed minimum of GBP 60;
- 3.1.2. The Netherlands: if the tax refund amount is between EUR 0-100, the service fee shall be 35 EUR; for 101 EUR and more, the service fee shall be 14% from the refunded amount with a fixed minimum of 69 EUR;
- 3.1.3. The Netherlands social security (Zorgtoeslag) refund: if the tax refund amount is between EUR 0-100, the service fee shall be 35 EUR; for 101 EUR and more, the service fee shall be 14% from the refunded amount with a fixed minimum of 69 EUR;
- 3.1.4. Germany: the service fee shall be 14% from the refunded amount with a fixed minimum of EUR 60;
- 3.1.5. German Church fee refund: if the refund amount is between EUR 0-100, the service fee shall be 20 EUR; for 101 EUR and more, the service fee shall be 40 EUR;
- 3.1.6. Austria: the service fee shall be 14% from the refunded amount, with a fixed minimum of EUR 59;
- 3.1.7. Denmark: the service fee shall be 14% from the refunded amount, with a fixed minimum of 590 DKK; For the service that has been carried out for Denmark holiday allowance refund (Feriepenge) in Denmark, Service Provider is entitled to commission fee 14% from the refunded amount, with a fixed minimum of 79 EUR;
- 3.1.8. Norway: the service fee shall be 14% from the refunded amount, with a fixed minimum of NOK 690;
- 3.1.9. Ireland: the service fee shall be 12% from the refunded amount with a fixed minimum of 60 EUR;
- 3.1.10. Ireland tax refund (Universal Social Charge (USC)): the service fee shall be 12% from the refunded amount with a fixed minimum of 60 EUR;
- 3.1.11. Belgium: the service fee shall be 14% from the refunded amount, with a fixed minimum of 50 EUR;
- 3.1.12. Sweden: the service fee shall be 12% from the refunded amount, with a fixed minimum of 650 SEK.
- 3.2. The additional fees:
- 3.2.1. For the retrieval of the lost or missing documents shall be for P-45/P-60 (United Kingdom) – GBP 20, Employment Detail Summary (Ireland) – EUR 20, Arssoppgave (Norway) – NOK 150, "Jaaropgaaf" form (the Netherlands) – EUR 20, Lohnsteuerbescheinigung (Germany) – EUR 20, Oplysningsseddel (Denmark) – DKK 150, Jahreslohnzettel or Lohnzettel (Austria) – EUR 20, Fiscale Fiche 281.10 (Belgium) – EUR 20, Inkomstdeklaration 1 (Sweden) – SEK 200;
- 3.2.2. The fee for the receipt of international money transfer or check cashing, money remittance and other bank services shall be 15 EUR if the tax refund service was provided from The Netherlands, Germany, Austria, Ireland or Denmark holiday allowance, 25 GBP if the tax refund service was provided from the United Kingdom, 120 DKK if the tax refund service was provided from Denmark, 130 NOK if the tax refund service was provided from Norway;
- 3.2.3. If Client provided incorrect or not full bank account information and the bank transfer was rejected and the money were returned there will be an additional charge of 20 EUR to repeat the bank transfer. Service Provider is not responsible for the fees charged by the bank for the money return;
- 3.2.4. The Client shall also compensate the fees and costs incurred by the Service Provider in the tax refund process that could not be foreseen at the moment of the execution of this Agreement as listed in the pricelist of the Service Provider and as indicated in the T&C.
- 3.3. The amount of the payable VAT (if applicable) shall be added to all amounts indicated in Sections 3.1-3.2 hereof. The fees established in Sections 3.1-3.2 may be changed by the Service Provider unilaterally and shall be applicable to any request of the Client to provide the Services submitted after the Client has received notice on the change of fees.
- 3.4. The Service Fee shall be deducted from the amount received after the tax refund prior to the transferring it to the Client's account or Client's Payoneer, Inc debit card will be charged. If, by some reasons, the Client receives the tax refund cheque to his home address, he/she must inform about it Service Provider and pay the Service Fee (s) according to this Agreement. If the Client does not pay the Service Fee (s) in 10 (ten) days after receiving the invoice, he/she shall be obligated to pay late charges 0.2 percent per month on the unpaid balance of the invoice.
- 3.5. If during the process of filing the documents the Service Provider becomes aware that the Client is not entitled to the tax refund (i.e. there is a tax debt), the Service Provider will calculate and provide the Client with the amount of the tax debt and the Service Fee payable to the Service Provider. In such case, the Service Provider continues the filing of documents only after the Client agrees to proceed and pays to the Service Provider the calculated Service Fee.
- 4. Processing of personal data**
- 4.1. Service provider, acting as a data controller, shall process Client's personal data for the purposes of: (i) proper performance of Service provider's obligations under this Agreement; (ii) necessary communication; (iii) protection of Service provider's rights and interests (in case of a claim or a debt collection); (iv) statistical analysis. Legal basis for processing

personal data is respectively, (i) necessity to perform this Agreement and mandatory statutory requirements related to tax refund; (ii) legitimate interest – to provide good customer service; (iii) legitimate interest and (iv) legitimate interest - to improve our business.

- 4.2. The Client acknowledges that the Service provider is located in the USA, thus personal data shall be transferred from Client's country of residence to USA. For clarity, as the Service provider is located in USA, the data transfers of the Client are necessary for the conclusion and performance of this Agreement. The Service provider guarantees that it has signed agreements regarding safe and lawful processing of personal data with its EU partners and when necessary shall use legitimate safeguards and derogations where it is allowed by the applicable law.
- 4.3. The Client acknowledges that Service Provider shall engage third parties, data processors, for the purposes of proper performance of this Agreement. The list of currently used data processors can be found at <https://rttax.com/privacy-policy/> Privacy Policy.
- 4.4. Depending on a situation, the Client, as a data subject, shall have all or some of following rights: the right at any time to request the Service provider an access to the processed personal data, request for rectification or erasure of them, request for data portability or restriction of the processing of personal data, a right to object to the processing of personal data, the right to lodge a complaint with a supervisory authority.
- 4.5. The data related to the providing of tax refunding services is necessary. Therefore, if the Client does not submit the personal data specified in the online forms, performance of the Agreement shall become impossible.
- 4.6. The data shall be stored during the term of the agreement and 10 years after the termination of the Agreement (subject to the limitation period).
- 4.7. For a comprehensive information on how Service provider processes personal data, please refer to <https://rttax.com/privacy-policy/> Privacy Policy or can be provided in writing at your request.
- 5. Liability**
- 5.1. In the case the Client terminates the Agreement due to any reason other than failure by the Service Provider to perform its obligations after the filing for the tax refund and (or) in the case established in Art. 2.2.4 hereof, the Client shall cover all expenses of the Service Provider incurred due to the provision of Services until termination of the Agreement, but not less than 50 % of the Service Fee under this Agreement.
- 5.2. The Service Provider shall not be liable for: the delays in refunding taxes if the delay is caused by the foreign tax or other competent institutions; the failure to refund taxes, for the tax liability or for any other negative consequences, which occurred due to false, inaccurate or incomplete information provided by the Client or due to Client's prior financial commitments to any foreign tax or other institutions; the negative consequences incurred by the Client due to the changes in the applicable laws, rules, regulations or procedures applicable for the tax refund; additional bank charges, if the bank needs to repeat the transfer because of the incorrect or not full information provided; and any fees charged by the Client's or intermediary bank.
- 6. Validity of the Agreement**
- 6.1. The Agreement shall come into force the moment the Service provider receives the Agreement signed by the Client and shall be valid until the proper and full performance of the obligations of the Parties set in the Agreement. The Agreement may be terminated by the mutual agreement of the Parties, except in the cases established by law.
- 7. Miscellaneous**
- 7.1. The T&C (<https://rttax.com/terms-and-conditions/>) constitutes an integral part of this Agreement. By signing this Agreement, the Client confirms and guarantees to the Service provider, that the Client has carefully read these terms and conditions before accepting them and signing this Agreement.
- 7.2. This Agreement, all information, documents and correspondence related thereto shall be considered as strictly confidential, and shall not be disclosed to any third persons, except (i) as required by the applicable laws; (ii) the information became publicly available through no fault of or failure to act by the Party; and (iii) the disclosure of respective information is reasonably necessary for the fulfillment of the Party's obligations.
- 7.3. Service Provider has the right to assign its rights and obligations provided for in the Agreement to any third persons without a prior written consent of the other Party.
- 7.4. All additions, amendments and annexes to the Agreement shall be valid if they are executed in writing and signed by both Parties without prejudice to Sections 3.1-3.3 hereof. This Agreement will be governed by and construed under the laws of the State of Illinois, United States of America. The disputes arising between the Parties regarding this Agreement or during the performance of this Agreement are settled by way of negotiations. In case of failure to come to an agreement, the disputes shall be finally settled by the competent courts of the State of Illinois, United States of America. All notices and other communication under this Agreement shall be in writing and shall be handed in person or sent by regular mail, e-mail or fax.

Client X SIGNATURE (signature)