

Vážený klient,

ďakujeme, že ste si vybrali spoločnosť RT Tax pre vrátenie daní z Belgicku!

Získanie vašich daní nikdy nebolo jednoduchšie! **Jednoducho postupujte podľa týchto krokov:**

VYTLAČTE SI všetky strany tohto súboru;

VYPLŇTE všetky formuláre a **PODPÍŠTE SA** na miestach označených „X“;

POTREBNÉ dokumenty uvedené nižšie:

- Formuláre Fiscale Fiche 281.10 od každého zamestnávateľa;
Fiche 281.10 - je to oficiálny formulár, ktorý dostanete od svojho zamestnávateľa po skončení daňového roka do apríla. Obsahuje informácie o vašej mzde a zrazených daniach z tohto zamestnania.
- Potvrdenie o príjme z miestneho daňového úradu. Ak ste ženatý/ydatá, predložte aj potvrdenie o príjme manžela/manželky;
- Kópia cestovného pasu alebo občianskeho preukazu;
- Kópia sobášneho listu (musí byť preložená do angličtiny) a kópia pasu alebo občianskeho preukazu vášho manžela/manželky;
- Kópia rodného listu alebo pasu dieťaťa (ak existuje) (musí byť preložená do angličtiny).

DÔLEŽITÉ: Ak nemáte formulár Fiche 281.10, nevadí! Aj v tom prípade odošlite vaše dokumenty! Získame ich namiesto vás!

PREDLOŽTE VŠETKY VAŠE DOKUMENTY SPOLOČNOSTI RT TAX!

- Ich prineste do kancelárie zástupcu spoločnosti RT Tax vo vašej krajine

CAMPLEADERS SLOVAKIA

Slovakia

Gorkeho 10, 811 01 Bratislava

Email: info@rttax.sk

NEBOJTE SA! SVOJU PRÁCU STE UŽ UROBILI! MY UROBÍME ZVYŠOK!

Keď predložíte dokumenty spoločnosti RT Tax alebo regionálnemu zástupcovi, dostanete e-mail, v ktorom bude informácia o sume, ktorú môžete získať späť. (Ak taký e-mail nedostanete, kontaktujte nás na adrese info@rttax.sk)

Neskôr všetky vaše dokumenty analyzujú odborníci zo spoločnosti RT Tax a v prípade, že budeme potrebovať ďalšie informácie, budeme vás kontaktovať prostredníctvom e-mailu alebo telefonicky.

Po prijatí vašich vrátených daní vám spoločnosť RT Tax pošle e-mail s informáciou, že vaše peniaze boli prijaté a odoslané na váš bankový účet alebo klasickou poštou vo forme poštovej poukážky.

DÔLEŽITÉ! V niektorých prípadoch môžu daňové úrady poslať poukážku s vrátenou daňou priamo na vašu domácu adresu alebo na váš zahraničný bankový účet. Ak sa to stane, musíte nás o tom informovať na telefónnom čísle: +421 948 732 096 alebo prostredníctvom e-mailu poslaného na adresu: info@rttax.sk a zaplatiť manipulačné poplatky, ktoré sú uvedené na zmluve o službách.

Obdobie vrátenia daní:

Proces vrátenie daní z Belgicka, začína po ukončení finančného roka, t.j. 1. Januára.

Obdobie vrátenia daní zvyčajne trvá 180 až 270 dní odo dňa, kedy oddelenie spracovania v spoločnosti RT Tax dostane vaše dokumenty.

POZNÁMKY: V závislosti od rôznych okolností môže trvať obdobie vrátenia daní dlhšie alebo kratšie. Závisí to od toho, ako rýchlo daňové úrady vyplatia vrátenú sumu.

Manipulačné poplatky:

Spoločnosť RT Tax neúčtuje žiadne poplatky, ktoré sa platia vopred, ani skryté poplatky. To znamená, že provízia sa účtuje až po prijatí vrátenej dane.

Pri vrátení daní z Belgicka je náš poplatok 79 EURO, alebo účtujeme 16 % z vrátenej sumy.

Ak žiadate o získanie chýbajúceho Fiche 281.10, účtujeme dodatočný poplatok vo výške 20 EURO.

POUŽÍVAJTE PÍSMENÁ ANGLICKEJ ABECEDY!
 Prosím, vytlačte všetky dokumenty a formuláre jednostranne.

Prvé (krstné) meno:

Priezvisko:

Dátum narodenia:

 r / m / d

Tel./Mob.:

Adresa e-mail:

Adresa:

Adresa v Belgicku:

Ste registrovaný v Belgicku?

Áno

od _____ až do _____

Nie

Za ktorý(-é) rok(-y) chcete v spoločnosti RT Tax požiadať o vrátenie vašich daní?

Národné číslo (Belgicko):

Dátum príchodu do Belgicka:

 20__ r / m / d

Dátum odchodu:

 20__ r / m / d

Stav:

Slobodný(-á)

ženatý

(dátum sobáša r / m / d)

Rozvedený(-á)

(dátum rozvodu r / m / d)

Vdovec

(Vdovec/vdova od: r / m / d)

Ak ste ženatý/vydatá, meno a priezvisko partnera a dátum narodenia

 r / m / d

Národné číslo (Belgicko) vášho manžela/manželky:

Pracoval(a) váš manžel/manželka v Belgicku, keď ste tam pracovali vy?

Áno

Nie

*Ak máte deti mladšie ako 18 rokov, ich mená, priezviská a dátumy narodenia (v prípade, že finančne podporujete svoje deti):

1.

3.

2.

4.

*podčiarknite, ak má niektorá z osôb viac ako 66% zdravotného postihnutia
 Ako dôkaz priložte dokument s prekladom do holandčiny alebo nemčiny.

Mali ste počas roka, keď ste pracovali v Belgicku, príjem vo svojej domovskej krajine?

Áno

Suma: _____

Nie

Požiadali ste už predtým o toto vrátenie daní u inej spoločnosti alebo sám?

Áno

Nie

Ak áno, uveďte kde a kedy

Poznámky spoločnosti RT Tax:

Poznámky klienta:

Podpísaním tohto formulára vyhlasujem, že všetky informácie,

ktoré v tomto formulári uvádzam, sú správne a úplné.

Podpis: **X**

Dátum:

Informácie o zamestnaní

Registračný formulár - Vrátene daní z Belgicka

POUŽÍVAJTE PÍSMENÁ ANGLICKEJ ABECEDY!

Prosím, vytlačte všetky dokumenty a formuláre jednostranne.

Koľkých zamestnávateľov ste mali? _____

Musíte uviesť **VŠETKÝCH ZAMESTNÁVATEĽOV**.

Ak tak neurobíte, môže to spôsobiť problémy so získaním vrátenia dane.

1. Spoločnosť:

Adresa _____

Zamestnanie _____

Tel./Fax: _____

E-mail: _____

Pracovný pomer od: ____ r/ ____ m/ ____ d do ____ r/ ____ m / ____ d Dostali ste Fiche 281.10? Áno Nie

2. Spoločnosť:

Adresa _____

Zamestnanie _____

Tel./Fax: _____

E-mail: _____

Pracovný pomer od: ____ r/ ____ m/ ____ d do ____ r/ ____ m / ____ d Dostali ste Fiche 281.10? Áno Nie

3. Spoločnosť:

Adresa _____

Zamestnanie _____

Tel./Fax: _____

E-mail: _____

Pracovný pomer od: ____ r/ ____ m/ ____ d do ____ r/ ____ m / ____ d Dostali ste Fiche 281.10? Áno Nie

4. Spoločnosť:

Adresa _____

Zamestnanie _____

Tel./Fax: _____

E-mail: _____

Pracovný pomer od: ____ r/ ____ m/ ____ d do ____ r/ ____ m / ____ d Dostali ste Fiche 281.10? Áno Nie

Ak ste peniaze na dovolenku dostali samostatne, pridajte doklad.

Pracovali ste v Belgicku na základe živnostenského oprávnenia/patentu alebo ste mali vlastnú spoločnosť? Áno Nie

Ak vyberiete možnosť Áno, nemôžeme vám poskytnúť naše služby.

Dostávali ste dávky v nezamestnanosti, nemocenské alebo iné dávky? Áno Nie

Ak "áno", uveďte dôkaz.

Podpísaním tohto formulára vyhlasujem, že všetky informácie,

ktoré v tomto formulári uvádzam, sú správne a úplné.

Podpis: **X** _____

Dátum: _____

DOHODA O VYBERANÍ PEŇAZÍ A PREVODE

OSOBNÉ ÚDAJE

Adresa e-mail	<input type="text"/>	Tel.	<input type="text"/>
Prvé meno	<input type="text"/>	Priezvisko	<input type="text"/>
Dátum narodenia	<input type="text" value="R"/> <input type="text" value="R"/> <input type="text" value="R"/> <input type="text" value="R"/> - <input type="text" value="M"/> <input type="text" value="M"/> - <input type="text" value="D"/> <input type="text" value="D"/>	Občianstvo	<input type="text"/>

VAŠA ADRESA BYDLISKA

Ulica	<input type="text"/>	Dom	<input type="text"/>	Číslo	<input type="text"/>
Mesto	<input type="text"/>	Krajina	<input type="text"/>		

ÚDAJE O BANKOVOM ÚČTE, NA KTORÝ BY SME MALI PREVIESŤ VAŠE VYZBIERANÉ FINANČNÉ PROSTRIEDKY

Account no	<input type="text"/>		
Bank name	<input type="text"/>	Meno majiteľa účtu	<input type="text"/>
Mena	EUR	Priezvisko majiteľa účtu	<input type="text"/>

Poznámka: Ak nejde o váš osobný bankový účet, uveďte dátum narodenia tejto osoby

 - -

INFORMÁCIE O AKTIVITÁCH A ZDROJOCH FINANČNÝCH PROSTRIEDKOV KLIANTA

Status	Student <input type="checkbox"/>	Zamestnanec <input type="checkbox"/>	Samostatne zárobkovo činná osoba <input type="checkbox"/>	Iné <input type="text"/>
Zdroj finančných prostriedkov	VRÁTENIE DANE Z PRÍJMU ZO ZAHRANIČIA		Transakcia	VÝBER A POUKAZOVANIE NÁHRAD DANE Z PRÍJMU
Potvrdzujem, že som príjemcom finančných prostriedkov:	Áno <input checked="" type="checkbox"/>	Nie	<input type="checkbox"/>	

INFORMÁCIE O POLITICKY EXPONOVANÝCH OSOBNÁCH

Ste vy, váš blízky rodinný príslušník alebo blízky spolupracovník (alebo ste boli v posledných 12 mesiacoch) politicky exponovanými osobami?

Áno Nie

Ak ÁNO, uveďte meno, priezvisko, krajinu, inštitúciu, pozíciu, rok a vzťah k politicky exponovanej osobe (ak to nie ste vy):

PODMIENKY DOHODY

Týmto vyhlasujeme, že finančné prostriedky prijaté vo vašom mene na bankový účet spoločnosti TT Express UAB budú prevedené na váš osobný bankový účet uvedený vyššie.

Potvrdením tejto dohody súhlasíte s podmienkami: <https://www.ttexpress.eu/en/general-terms-and-conditions>

Od momentu uzatvorenia zmluvy budú akékoľvek peňažné príjmy na náš bankový účet potvrdením a nezvratným oprávnením na vykonanie menovej konverzie a/alebo prevodu peňazí.

Sme autorizovaná inštitúcia elektronických peňazí TT Express UAB (licencia č. 90 https://www.lb.lt/en/licences-1/view_license?id=2094).

Môžete nás kontaktovať písomne e-mailom na adrese verification@ttexpress.eu

VAŠE OSOBNÉ POKYNY TÝKAJÚCE SA ZRÁŽOK A PREVODOV INÝCH POPLATKOV POSKYTOVATEĽA SLUŽIEB:

Týmto potvrdením nás poverujete, aby sme informovali spoločnosť Unitrust Finance Inc, dba RT Tax - spoločnosť, ktorá vám poskytuje služby vrátenia dane z príjmu a zastupuje vás počas procesu vymáhania dane z príjmu fyzických osôb od zahraničných daňových úradov podľa zmluvy o poskytovaní služieb, ktorú ste podpísali so spoločnosťou RT Tax, a jej oprávnených zástupcov prostredníctvom výmeny API, e-mailu alebo iným spôsobom o všetkých sumách, ktoré sme vo vašom mene dostali.

Tiež nás oprávňujete odpočítať a poukázať RT Tax akékoľvek poplatky za prípravu daňového priznania alebo iný príslušný servisný poplatok podľa vašej zmluvy s RT Tax.

Odpočítateľné poplatky nám poskytne spoločnosť RT Tax prostredníctvom výmeny API, e-mailu alebo iným spôsobom.

Akékoľvek otázky a spory týkajúce sa poplatkov a platieb súvisiacich s vrátením dane z príjmu alebo súvisiacich služieb je potrebné prediskutovať a vyriešiť priamo s RT Tax.

Potvrdzujem, že všetky uvedené informácie sú úplné a správne.

Poskytnutie nesprávnych informácií podlieha zodpovednosti v súlade s postupom stanoveným právnymi predpismi.

Zaväzujem sa bezodkladne písomne informovať spoločnosť o akýchkoľvek významných zmenách v uvedených informáciách.

Dátum: _____

Podpis: X _____

Volmacht - Afhandeling van alle belastingzaken
Authorization for taking care of all tax matters

Belastingplichtige/Taxpayer

Naam/Name :

Geboortedatum/ Date of birth (Day/Month/Year):

Nationaal numer/BNN:

Adres/Address:

Verleent volmacht aan / Appoints:

**Unidata, UAB
Ozeskienes g. 15
LT-44254, Kaunas
Litouwen**

- Om mijn persoon te vertegenwoordigen bij de Belgische belastingdienst en om in mijn naam de Belgische aangifte inkomstenbelasting in te dienen voor het jaar en de daaropvolgende jaren, totdat deze volmacht door de ondergetekende schriftelijk wordt herroepen (To represent my person at the Belgian Tax Authorities and to file in my name the Belgian income tax return for the year (see above) and subsequent years, until this power of attorney is revoked in writing by the undersigned);
- Om namens mij mijn inkomsten, betaalde belastingen, onkosten en vergoedingen en alle andere specifieke zaken met betrekking tot mijn belastingteruggave en belastingaangifte te controleren bij de Belgische belastingautoriteiten (To check my income, paid taxes, expenses and fees due and all other specific matters related to my tax refund and tax return, on my behalf to the Belgian tax authorities);
- Om namens mij een belastingteruggave te ontvangen en andere betalingen die ik verschuldigd ben aan de Belgische belastingdienst (To receive a tax refund on my behalf and other payments due that I owe to the Belgian tax authorities);
- Om alle correspondentie met betrekking tot de belastingaangifte te ontvangen op het volgende adres (To receive all correspondence regarding the tax return to the following address): Unidata, UAB Ozeskienes g. 15 Kaunas, LT44254, Litouwen.

Door ondertekening van deze volmacht worden alle eerder ondertekende volmachten ingetrokken en worden eerder bevoegde personen ontheven van hun taken (By signing this power of attorney, all previously signed powers of attorney are revoked and previously authorized persons discharged from their duties).

Door dit formulier te ondertekenen, verklaar ik dat alle door mij verstrekte informatie op dit formulier correct en volledig is (By signing this form, I declare that all the information, supplied by me on this form is correct and complete).

Plaats/Place: X

Ondertekening belastingplichtige / Taxpayer signature: X

Datum/Date: X

Partie 1 - Cadre III, A, 4.2. : Données concernant le contribuable (1^{ère} ligne) et éventuellement son conjoint ou cohabitant légal (2^{ème} ligne)

Nom, prénom et date de naissance

Profession exercée en 2019

a) En Belgique

b) A l'étranger

Partie 1 - Cadre III, A, 5 : Lieu de résidence effective en 2019

 du au
 du au

Partie 1 - Cadre III, B, 6 : Charges de famille - Données concernant les personnes reprises au cadre III, B, 1 à 5

Nom	Prénom	Date de naissance	Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Partie 1 - Cadres V, K et VI, C : Débiteurs des revenus

Nom ou dénomination et adresse éventuelle

 du au
 du au
 du au

(partenaire)

 du au
 du au
 du au

Partie 1 - Cadre V, O : Membres de la famille aidants de travailleurs indépendants

Code	Montant
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Profession

Partie 1 - Cadre VI, D : Pensions belges (des habitants de la Pologne ou de l'Uruguay) pour lesquelles vous revendiquez la limitation de l'impôt conformément à la convention de la double imposition applicable.

Pays	Code	Montant
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Partie 1 - Cadre VIII, 2, c : Bénéficiaire(s) des rentes alimentaires

Nom, prénom et adresse

Partie 1 - Cadre IX : Primes d'assurances-vie individuelles

N° du contrat	Dénomination de l'organisme assureur
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

N° d'entreprise du mandataire:

Nombre de feuilles annexées:

Date:

Partie 1 - Cadre IX : Redevances payées pour l'acquisition d'un droit d'emphytéose ou de superficie et redevances similaires

Nom, prénom et adresse du bénéficiaire

Partie 1 - Cadre XI, B, 2 : Crédit d'impôt wallon pour prêts "coup de pouce"

Dates auxquelles vous avez remis les fonds

 |

Partie 1 - Cadre XIII, A : Revenus d'origine étrangère et revenus d'origine belge exonérés

1. Revenus professionnels "sans majoration"

Pays d'origine (belge ou étranger)

a)

b)

c)

d)

e)

2. Revenus professionnels "avec majoration"

Pays d'origine (belge ou étranger)

3. Autres revenus

Pays d'origine (belge ou étranger)

Partie 2 - Cadre XV, 18 : Débiteurs des revenus

Dénomination et adresse

(partenaire)

Partie 2 - Cadres XVI, 20 et XVII, 18 : Revenus ou frais d'une association de fait

Nature	Code	Montant
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Partie 2 - Cadres XVI, 23 et XVII, 21 : Adresse du siège d'exploitation ou de la profession

(partenaire)

Partie 2 - Cadre XX, 9 : Pertes d'une association de fait

Pertes comprises dans la colonne de gauche

Montant: Nature:

Pertes comprises dans la colonne de droite

Montant: Nature:

Le(s) soussigné(s) certifie(nt) que cette déclaration a été remplie sincèrement et complètement.

➔ **Signature 1**

Les personnes tenues de déposer une déclaration commune doivent, toutes deux, la signer.

➔ **Signature 2**

Vos données personnelles sont traitées par le SPF Finances conformément au Règlement (UE) 2016/679 du Parlement européen et du Conseil du 27 avril 2016 relatif à la protection des personnes physiques à l'égard du traitement des données à caractère personnel et à la libre circulation de ces données, et abrogeant la directive 95/46/CE (règlement général sur la protection des données).

Vous trouverez plus d'informations à ce sujet sur www.fin.belgium.be > Sur le SPF > Vie privée, ainsi qu'à l'avant-dernière page de la brochure explicative (disponible sur www.fin.belgium.be).

This Services Agreement (the "Agreement") is executed by and between:

Date:

(1) Unitrust Finance, Inc (dba RT Tax), company code 70464217, address 1219 Ogden Ave, Suite #C, Downers Grove, IL 60515, USA represented by the person dully authorized under existing legislation (the "Service Provider"); and

(2), date of birth (the "Client").

Hereinafter the Service Provider and the Client together are referred to as the "Parties" and each separately as the "Party".

RECITALS

(A) The Service Provider provides tax refund and related services and the Client wishes to recover the personal income tax paid due to work abroad or on other grounds.

(B) The Parties wish to agree on the terms and conditions of tax refund.

1. Subject matter

1.1. In accordance with the terms and conditions established in this Agreement and the General Terms and Conditions of Services (hereinafter - T&C), the Service Provider shall provide to the Client tax refund and related services, i.e. shall draw up the documents necessary for the refund of the taxes paid by the Client in the United Kingdom, Ireland, the Netherlands, Germany, Norway, Austria, Denmark or other jurisdiction and shall present them to the corresponding tax authorities or other competent institutions (the "Services"), and the Client shall accept and remunerate for such Services in accordance of the terms and conditions of this Agreement.

1.2. By signing this Agreement the Client authorises the Service Provider to prepare, sign and file tax returns and to receive all correspondence, including tax refund cheques, from tax authorities. Service Provider will as necessary disclose that he is acting as the nominee of the Client and all the actions are made in the name and on behalf of the Client.

1.3. Taxes will be refunded to the Client by a bank transfer of the refunded amount to the bank account, prepaid debit card or by a bank cheque drawn in the name of the Client. If Tax Refund Cheque is received, the Cheque shall be collected and the tax refund amount shall be transferred to the Client by the Services Provider and (or) the third person engaged by the Service Provider for payment collection services in accordance with the T&C.

1.4. The final amount of the taxes to be refunded shall be established by a competent institution of the foreign country. The amounts calculated by the Service Provider are for information purposes only and do not entitle the Client to claim the preliminarily calculated amount.

2. Terms of Provision of Services

2.1. The Service Provider hereby undertakes:

2.1.1. to provide the Client information on the documents that the Client needs to submit to the Service Provider for the purposes of filing for the tax refund;

2.1.2. to collect, complete and sign all the required forms, requests and other related documents on behalf of the Client;

2.1.3. to submit the required documents to the respective tax authorities or other competent institutions responsible for tax refunds;

2.1.4. to inform the Client about the process of the tax refund and other related matters at the Client's request;

2.1.5. to organise the collection of the Tax Refund Cheque and (or) to instruct the tax authority to transfer the tax refund amount to the Service Provider and (or) the third person engaged by the Service Provider for payment collection services in accordance with the T&C for subsequent transfer of tax refund amount to the Client (excluded the Service Fee indicated in Clause 3.1 and 3.2), or to instruct the tax authority to transfer the tax refund directly to the Client's prepaid debit card.

2.2. The Client hereby undertakes:

2.2.1. to provide to the Service Provider complete, true and accurate information and documents (originals and copies) required for the completion of the tax refund. The Client is entitled to provide the information either by filling in paper forms provided by Services Provider or by filling in the online information form available at the Service Provider's internet site;

2.2.2. to fill in and sign any forms and other documents required for the completion of the tax refund and perform other obligations established in the T&C, which constitute an inseparable part of this Agreement;

2.2.3. to fill in and sign any forms and other documents required for the issue of the Payoneer, Inc debit card and to accept the tax refund amount to the "Payoneer" debit card (excluded the Service Fee indicated in Clause 3.1 and 3.2) when so required;

2.2.4. to inform the Service Provider immediately and in all cases not later than within 5 (five) days, if the foreign tax or other authority transfers the refunded amount or a part thereof or sends the Tax Refund Cheque for the full refund amount or a part thereof directly to the Client;

2.2.5. to inform the Service provider immediately in the case during the validity term of this Agreement the Client concludes any agreement regarding the tax refund services in the United States of America with other service providers. In such case the Service provider is entitled unilaterally to terminate this Agreement.

2.2.6. to inform the Service Provider of the new employment or self-employment in a foreign country;

2.2.7. to inform the Service Provider of any changes in the Client's contact details or about any other changes that may have impact to the tax refund. The information can be updated on the internet site of the Service Provider or e-mailed;

2.2.8. to pay the Service Provider the Service Fee as set out in Section 3 hereof.

3. The Services Fees

3.1. The fee for the Services (the "Service Fee") for refunding taxes for each tax year shall be:

3.1.1. United Kingdom: the service fee shall be 14% from the refunded amount with a fixed minimum of GBP 79;

3.1.2. The Netherlands: the service fee shall be 16% from the refunded amount with a fixed minimum of 79 EUR;

3.1.3. The Netherlands social security (Zorgtoeslag) refund: the service fee shall be 16% from the refunded amount with a fixed minimum of 79 EUR;

3.1.4. Germany: the service fee shall be 16% from the refunded amount with a fixed minimum of EUR 79;

3.1.5. Austria: the service fee shall be 16% from the refunded amount, with a fixed minimum of EUR 79;

3.1.6. Norway: the service fee shall be 16% from the refunded amount, with a fixed minimum of NOK 890 if refund is received in NOK currency or EUR 79 if refund is received in EUR;

3.1.7. Ireland: the service fee shall be 16% from the refunded amount with a fixed minimum of 79 EUR;

3.1.8. Ireland tax refund (Universal Social Charge (USC)): the service fee shall be 16% from the refunded amount with a fixed minimum of 79 EUR;

3.1.9. Belgium: the service fee shall be 16% from the refunded amount with a fixed minimum of 79 EUR;

3.2. The additional fees:

3.2.1. For the retrieval of the lost or missing documents shall be for P-45/P-60 (United Kingdom) – GBP 20, Employment Detail Summary (Ireland) – EUR 20, Arsoppgave (Norway) – NOK 150, "Jaaropgaaf" form (the Netherlands) – EUR 20, Lohnsteuerbescheinigung (Germany) – EUR 20, Church fee refund (Germany) – EUR 20, Jahreslohnzettel or Lohnzettel (Austria) – EUR 20;

3.2.2. The fee for the receipt of international money transfer or check cashing, money remittance and other bank services shall be 15 EUR if the tax refund service was provided from The Netherlands, Germany, Austria, Ireland or Denmark holiday allowance, 15 GBP if the tax refund service was provided from the United Kingdom, 120 DKK if the tax refund service was provided from Denmark, 130 NOK if the tax refund service was provided from Norway;

3.2.3. If Client provided incorrect or not full bank account information and the bank transfer was rejected and the money were returned there will be an additional charge of 20 EUR to repeat the bank transfer. Service Provider is not responsible for the fees charged by the bank for the money return;

3.2.4. The Client shall also compensate the fees and costs incurred by the Service Provider in the tax refund process that could not be foreseen at the moment of the execution of this Agreement as listed in the pricelist of the Service Provider and as indicated in the T&C.

3.2.5. If in the course of the tax refund process it turns out that the Client has already applied to another company for the same tax refund, the Client must pay the Service Provider the service fee provided in Paragraph 3.1.

3.3. The amount of the payable VAT (if applicable) shall be added to all amounts indicated in Sections 3.1-3.2 hereof. The fees established in Sections 3.1-3.2 may be changed by the Service Provider unilaterally and shall be applicable to any request of the Client to provide the Services submitted after the Client has received notice on the change of fees.

3.4. The Service Fee shall be deducted from the amount received after the tax refund prior to the transferring it to the Client's account or Client's Payoneer, Inc debit card will be charged. If, by some reasons, the Client receives the tax refund cheque to his home address, he/she must inform about it Service Provider and pay the Service Fee (s) according to this Agreement. If the Client does not pay the Service Fee (s) in 10 (ten) days after receiving the invoice, he/she shall be obligated to pay late charges 0.2 percent per month on the unpaid balance of the invoice.

3.5. If during the process of filing the documents the Service Provider becomes aware that the Client is not entitled to the tax refund (i.e. there is a tax debt), the Service Provider will calculate and provide the Client with the amount of the tax debt and the Service Fee payable to the Service Provider. In such case, the Service Provider continues the filing of documents only after the Client agrees to proceed and pays to the Service Provider the calculated Service Fee.

4. Processing of personal data

4.1. Service provider, acting as a data controller, shall process Client's personal data for the purposes of: (i) proper performance of Service provider's obligations under this Agreement; (ii) necessary communication; (iii) protection of Service provider's rights and interests (in case of a claim or a debt collection); (iv) statistical analysis. Legal basis for processing personal data is respectively, (i) necessity to perform this Agreement and mandatory statutory requirements related to tax refund; (ii) legitimate interest – to provide good customer service; (iii) legitimate interest and (iv) legitimate interest - to improve our business.

4.2. The Client acknowledges that the Service provider is located in the USA, thus personal data shall be transferred from Client's country of residence to USA. For clarity, as the Service provider is located in USA, the data transfers of the Client are necessary for the conclusion and performance of this Agreement. The Service provider guarantees that it has signed

agreements regarding safe and lawful processing of personal data with its EU partners and when necessary shall use legitimate safeguards and derogations where it is allowed by the applicable law.

- 4.3. The Client acknowledges that Service Provider shall engage third parties, data processors, for the purposes of proper performance of this Agreement. The list of currently used data processors can be found at <https://rttax.com/privacy-policy/> Privacy Policy.
- 4.4. Depending on a situation, the Client, as a data subject, shall have all or some of following rights: the right at any time to request the Service provider an access to the processed personal data, request for rectification or erasure of them, request for data portability or restriction of the processing of personal data, a right to object to the processing of personal data, the right to lodge a complaint with a supervisory authority.
- 4.5. The data related to the providing of tax refunding services is necessary. Therefore, if the Client does not submit the personal data specified in the online forms, performance of the Agreement shall become impossible.
- 4.6. The data shall be stored during the term of the agreement and 10 years after the termination of the Agreement (subject to the limitation period).
- 4.7. For a comprehensive information on how Service provider processes personal data, please refer to <https://rttax.com/privacy-policy/> Privacy Policy or can be provided in writing at your request.

5. Liability

- 5.1. In the case the Client terminates the Agreement due to any reason other than failure by the Service Provider to perform its obligations after the filing for the tax refund and (or) in the case established in Art. 2.2.4 hereof, the Client shall cover all expenses of the Service Provider incurred due to the provision of Services until termination of the Agreement, but not less than 50 % of the Service Fee under this Agreement.
- 5.2. The Service Provider shall not be liable for: the delays in refunding taxes if the delay is caused by the foreign tax or other competent institutions; the failure to refund taxes, for the tax liability or for any other negative consequences, which occurred due to false, inaccurate or incomplete information provided by the Client or due to Client's prior financial commitments to any foreign tax or other institutions; the negative consequences incurred by the Client due to the changes in the applicable laws, rules, regulations or procedures applicable for the tax refund; additional bank charges, if the bank needs to repeat the transfer because of the incorrect or not full information provided; and any fees charged by the Client's or intermediary bank.

6. Validity of the Agreement

- 6.1. The Agreement shall come into force the moment the Service provider receives the Agreement signed by the Client and shall be valid until the proper and full performance of the obligations of the Parties set in the Agreement. The Agreement may be terminated by the mutual agreement of the Parties, except in the cases established by law.

7. Miscellaneous

- 7.1. The T&C (<https://rttax.com/terms-and-conditions/>) constitutes an integral part of this Agreement. By signing this Agreement, the Client confirms and guarantees to the Service provider, that the Client has carefully read these terms and conditions before accepting them and signing this Agreement.
- 7.2. This Agreement, all information, documents and correspondence related thereof shall be considered as strictly confidential, and shall not be disclosed to any third persons, except (i) as required by the applicable laws; (ii) the information became publicly available through no fault of or failure to act by the Party; and (iii) the disclosure of respective information is reasonably necessary for the fulfilment of the Party's obligations.
- 7.3. Service Provider has the right to assign its rights and obligations provided for in the Agreement to any third persons without a prior written consent of the other Party.
- 7.4. All additions, amendments and annexes to the Agreement shall be valid if they are executed in writing and signed by both Parties without prejudice to Sections 3.1-3.3 hereof. This Agreement will be governed by and construed under the laws of the State of Illinois, United States of America. The disputes arising between the Parties regarding this Agreement or during the performance of this Agreement are settled by way of negotiations. In case of failure to come to an agreement, the disputes shall be finally settled by the competent courts of the State of Illinois, United States of America. All notices and other communication under this Agreement shall be in writing and shall be handed in person or sent by regular mail, e-mail or fax.

Client **X** _____ (signature)